



# Comhairle Contae Chill Mhantáin Wicklow County Council

**Pleanáil, Forbairt Eacnamaíochta agus Tuaithe  
Planning, Economic and Rural Development**

Áras An Chontae / County Buildings  
Cill Mhantáin / Wicklow  
Guthán / Tel (0404) 20148  
Faics / Fax (0404) 69462  
Rphost / Email: [plandev@wicklowcoco.ie](mailto:plandev@wicklowcoco.ie)  
Suíomh / Website: [www.wicklow.ie](http://www.wicklow.ie)

Nick Buggle & Siobhán McCabe  
15 Ferrybank  
Arklow  
Co. Wicklow

*John* Of February 2026

**RE: Declaration in accordance with Section 5 of the Planning & Development Acts  
2000 (As Amended) -EX139/2025**

A Chara,

I enclose herewith Declaration in accordance with Article 5 (2) (A) of the Planning & Development Act 2000.

Where a Declaration is used under this Section any person issued with a Declaration under subsection (2) (a) may, on payment to An Coimisiún Pleanála of such fee as may be prescribed, refer a declaration for review by the Coimisiún within four weeks of the date of the issuing of the declaration by the Local Authority.

Is mise, le meas,

**ADMINISTRATIVE OFFICER  
PLANNING DEVELOPMENT & ENVIRONMENT.**





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## DECLARATION IN ACCORDANCE WITH ARTICLE 5 (2) (A) OF THE PLANNING & DEVELOPMENT ACT 2000 AS AMENDED

**Applicant:** Nick Buggle & Siobhán McCabe

**Location:** 15 Ferrybank, Arklow, Co. Wicklow

**Reference Number:** EX 139/2025

**CHIEF EXECUTIVE ORDER NO. CE/PERD/2026/142**

A question has arisen as to whether *"the replacing of windows to the front of the house"* at 15 Ferrybank, Arklow, Co. Wicklow is or is not exempted development.

### Having regard to:


- i. The details submitted.
- ii. The planning history of the site and a site visit carried out for the purposes of this Section 5.
- iii. Sections 2 and 3 of the Planning and Development Act 2000(as amended).
- iv. Section 4(1) (h) of the Planning and Development Act 2000 (as amended).

### Main Reasons with respect to Section 5 Declaration:

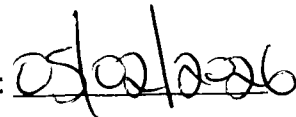
The replacement of the existing timber framed sash windows with upvc sash windows would not materially affect the external appearance of the structure so as to render the appearance inconsistent with the character of the structure or of neighbouring structures. I therefore consider that the works would fall under the remit of 4(1) (h) of the Planning and Development Act 2000 (as amended).

**The Planning Authority considers that "the replacing of windows to the front of the house" at 15 Ferrybank, Arklow, Co. Wicklow is development and IS exempted development.**

Signed:

  
ADMINISTRATIVE OFFICER  
PLANNING DEVELOPMENT & ENVIRONMENT

Date:





WICKLOW COUNTY COUNCIL

PLANNING & DEVELOPMENT ACTS 2000 (As Amended)  
SECTION 5

CHIEF EXECUTIVE ORDER NO. CE/PERD/2026/142

Reference Number: EX 139/2025

Name of Applicant: Nick Buggle & Siobhán McCabe

Nature of Application: Section 5 Referral as to whether *"the replacing of windows to the front of the house"* is or is not development and is or is not exempted development.

Location of Subject Site: 15 Ferrybank, Arklow, Co. Wicklow

Report from: Patrice Ryan, SEP

With respect to the query under Section 5 of the Planning & Development Act 2000 as to whether *"the replacing of windows to the front of the house"* at 15 Ferrybank, Arklow, Co. Wicklow is or is not exempted development within the meaning of the Planning & Development Act 2000 (as amended)

Having regard to:

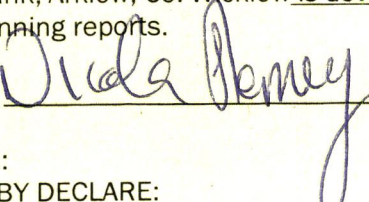
- i. The details submitted.
- ii. The planning history of the site and a site visit carried out for the purposes of this Section 5.
- iii. Sections 2 and 3 of the Planning and Development Act 2000(as amended).
- iv. Section 4(1) (h) of the Planning and Development Act 2000 (as amended).

Main Reasons with respect to Section 5 Declaration:

The replacement of the existing timber framed sash windows with upvc sash windows would not materially affect the external appearance of the structure so as to render the appearance inconsistent with the character of the structure or of neighbouring structures. I therefore consider that the works would fall under the remit of 4(1) (h) of the Planning and Development Act 2000 (as amended).

Recommendation

The Planning Authority considers that *"the replacing of windows to the front of the house"* at 15 Ferrybank, Arklow, Co. Wicklow is development and is exempted development as recommended in the planning reports.


Signed: 

Date: 05/02/2026

ORDER:

I HEREBY DECLARE:

That *"the replacing of windows to the front of the house"* at 15 Ferrybank, Arklow, Co. Wicklow is **development and is exempted** development within the meaning of the Planning & Development Acts 2000 (as amended).

Signed: 

Date: 5/2/2026

T/Senior Planner

Planning, Economic & Rural Development

## WICKLOW COUNTY COUNCIL

### PLANNING DEPARTMENT

**From:** Patrice Ryan  
**Type:** Section 5 Application  
**REF:** EX139/2025  
**Applicant:** Nick Buggle and Siobhan Mc Cabe  
**Decision Due Date:** 11/02/2026  
**Address:** 15 Ferrybank, Arklow County Wicklow  
**Site Visit:** 3<sup>rd</sup> February 2026.

**Exemption Query:** Whether the replacing of windows to the front of the house is or is not exempted development.

#### Application Site:

The site is located in Arklow Town along the western side of Ferrybank. The building on site comprises of a 2 storey 3 bay dwelling with a later extension attached to the side. The building is in use as a doctor's surgery. While not a protected structure, the original building is of architectural merit and is included on the NIAH and at the time of the survey was given a regional rating with the following description:

#### Description

Detached three-bay two-storey house, built c.1845. The façade is finished in unpainted replacement lined render with moulded quoins and moulded surrounds to the openings, whilst the pitched roof is covered in artificial slate, with hipped roof dormers of c.1985 and rendered chimneystacks. The entrance consists of a replacement panelled timber door, replacement sidelights and an elliptical fanlight with original tracery. The windows are flat-headed and have eight over eight timber sash frames. The dormers have multiple pane timber frames with top-hung openers. uPVC rainwater goods. To the gabled south elevation there is an attached single-storey gabled outbuilding, whilst to the rear there is a mid 20th-century lean-to extension. To the roadside front there is a relatively large garden, enclosed from the roadside by a low rubble stone wall with carriage gateway with square rendered piers.

Image of Site -Google Maps





Image of site on NIAH Website from 2003



### Appraisal

This c.1840s house is a relatively uncommon example of a mid-19th-century suburban residence within the Arklow area, and though somewhat altered with addition of dormers and the replacement of the slate, remains worthy of note; moreover its setting, within relatively spacious grounds, enhances its impact on the streetscape.

### Relevant Planning History:

**04/610044:** Planning permission Granted to Dr's O'Connell, Buggle & McCabe for permission for extension to existing building and for change of use of building to medical centre.

### Question:

With respect to the query under Section 5 of the Planning and Development Act 2000 (as amended), as to whether the;

the replacing of windows to the front of the house

at no. 15 Ferrybank, Arklow County Wicklow is or is not exempted development:

### Legislative Context:

#### Planning and Development Act 2000 (as amended)

**Section 2(1)** of the Act states the following in respect of the following:

*"structure" means any building, structure, excavation, or other thing constructed or made on, in or under any land, or any part of a structure so defined, and—*

(a) where the context so admits, includes the land on, in or under which the structure is situate, and

*"works" includes Any act or operation of construction, excavation, demolition, extension, alteration, repair or renewal..."*

**Section 3(1)** of the Act states the following in respect of 'development':

*"In this Act, 'development' means, except where the context otherwise requires, the carrying out of any works on, in, over or under land or the making of any material change in the use of any structures or other land."*

**Section 4** sets out the types of works that while considered 'development', can be considered 'exempted development' for the purposes of the Act.

**Section 4 (1) (h)** is relevant for the purposes of this declaration:

*"development consisting of the carrying out of works for the maintenance, improvement or other alteration of any structure, being works which affect only the interior of the structure or which do not materially affect the external appearance of the structure so as to render the appearance inconsistent with the character of the structure or of neighbouring structures."*

**Section 4(2)** makes provision for ministerial regulations to set out further exemptions. The 2001 Planning Regulations as amended derive from this section and designate further works as being exempted development for the purposes of the act.

**Planning and Development Regulations, 2001 (as amended)**

**Article 6(1)** states that certain classes of development which are specified in Schedule 2 shall be exempted development for the purposes of the Act, subject to compliance with any associated conditions and limitations;

**Article 9 (1):**

*Development to which article 6 relates shall not be exempted development for the purposes of the Act—*

*(a) If the carrying out of such development would—*

*(i) Contravene a condition attached to a permission under Act or be inconsistent with any use specified in a permission under the Act,*

*(ii) consist of or comprise the formation, laying out or material widening of a means of access to a public road the surfaced carriageway of which exceeds 4 metres in width,*

*(iii) Endanger public safety by reason of traffic hazard or obstruction of road users,*

*And so on,*

**Part 1 (Classes 1-8) of Schedule 2** describes classes of development situated within the curtilage of a house which are exempted development, provided that such development complies with the associated conditions and limitations.

### Details submitted in support of the application:

- Site Location Map
- Spec of the proposed windows. The existing windows consist of timber framed sash windows. It is proposed to replace these windows with sliding sash windows with white upvc frames.
- No elevation drawings have been submitted. The application form states that it is proposed to replace the windows to the front of the house.

### Assessment:

The first assessment must be whether or not the proposal outlined above constitutes development within the remit of Section 3 of the Planning and Development Act 2001. In this regard, Section 3 of the Planning and Development Act provides that:

**“development”** means, except where the context otherwise requires, the carrying out of any works on, in, over or under land or the making of any material change in the use of any structures or other land.

It should be noted that Section 2 of the Act defines works as:

**“works”** includes any act or operation of construction, excavation, demolition, extension, alteration, repair or renewal and, in relation to a protected structure or proposed protected structure, includes any act or operation involving the application or removal of plaster, paint, wallpaper, tiles or other material to or from the surfaces of the interior or exterior of a structure.

The Planning Authority is satisfied that the proposal would involve works of alteration, repair or renewal to the existing structure and therefore the proposal does constitute development.

I note that the application form indicates that the structure is a protected structure, however it is not included on the record of protected structures under the 2022-2028 Wicklow County Development Plan.

As noted above, the original dwelling was surveyed in 2003 and included on the NIAH. This was prior to the construction of the extension to the southern side and the change of use of the building to a medical centre, now known as Sheltonville Surgery. It is noted that the existing windows to the front of the original building still comprise of timber sash windows. See image below taken of one of the front ground floor windows on the 03/02/2026. NOTE: Evening time so photos are dark.



The second stage of the assessment is to determine whether or not the proposal would be exempted development under the Planning and Development Act 2000 (as amended) or its associated Regulations.

Section 4(1)(h) provides that the carrying out of works of maintenance/ improvement are exempted where such works would not materially affect the external appearance of the structure so as to render it inconsistent with the character of the structure or neighbouring structures.

Having regard to the replacement of the existing timber framed sash windows with upvc sash windows, the following is noted:

- The character of this structure has been altered by the construction of the dormer extension to the side which has upvc windows.
- The setting of the structure has also been significantly altered since the NIAH survey carried out in 2003 with the removal of the garden, drive and entrance pillars to the front to accommodate a wider entrance and parking associated with its current medical centre use.
- It is noted that there a number of buildings along Ferrybank which are of Architectural Merit but have replaced their timber windows with upvc windows.

Noting the above and having regard to Section 4 (1) (h) of the Planning and Development Act 2000, the replacement of the timber framed sash windows with white upvc sash windows development would not materially affect the external appearance of the structure so as to render the appearance inconsistent with the character of the structure or of neighbouring structures. I therefore consider that the works would fall under the remit of 4(1) (h) of the Planning and Development Act 2000 (as amended).

#### **RECOMMENDATION:**

With respect to the query under Section 5 of the Planning and Development Act 2000 (as amended), as to whether the;

the replacing of windows to the front of the house

at no. 15 Ferrybank, Arklow County Wicklow is or is not exempted development:

#### **The Planning Authority considers that:**

The replacing of the existing timber sash windows with white upvc sash windows, at no. 15 Ferrybank, Arklow County Wicklow,

is development and is exempted development.

#### **Main Considerations with respect to Section 5 Declaration:**

- i. The details submitted.
- ii. The planning history of the site and a site visit carried out for the purposes of this Section 5.
- iii. Sections 2 and 3 of the Planning and Development Act 2000(as amended).
- iv. Section 4(1) (h) of the Planning and Development Act 2000 (as amended).



**Main Reasons with respect to Section 5 Declaration:**

The replacement of the existing timber framed sash windows with upvc sash windows would not materially affect the external appearance of the structure so as to render the appearance inconsistent with the character of the structure or of neighbouring structures. I therefore consider that the works would fall under the remit of 4(1) (h) of the Planning and Development Act 2000 (as amended).

I recommend that the applicant be informed accordingly.

A handwritten signature in black ink, appearing to read 'Patrice Ryan', is written over a horizontal line.

**Patrice Ryan SEP**

**05/02/2026**



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## MEMORANDUM

### WICKLOW COUNTY COUNCIL

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**TO: Patrice Ryan**  
**Senior Executive Planner**

**FROM: Nicola Fleming**  
**Staff Officer**

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**RE:- Application for Certificate of Exemption under Section 5 of the  
Planning and Development Acts 2000 (as amended).  
EX139/2025**

I enclose herewith application for Section 5 Declaration received completed on 15/01/2025.

The due date on this declaration is 11/02/2026.



---

**Staff Officer**  
**Planning, Economic & Rural Development**





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19<sup>th</sup> January 2026

**Nick Buggle & Siobhan McCabe  
15 Ferrybank  
Arklow  
Co. Wicklow**

**RE: Application for Certificate of Exemption under Section 5 of the Planning and  
Development Act 2000 (as amended). – EX139/2025**

A Chara

I wish to acknowledge receipt on 15/01/2026 details supplied by you in respect of the above  
Section 5 application. A decision is due in respect of this application by 11/02/2026.

Mise, le meas

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**Nicola Fleming  
Staff Officer  
Planning, Economic & Rural Development**



*Tuairim na n-ádhúlachtaí agus na n-ádhúlachtaí  
Environmental and Planning Services*

Ba choir gach comhfhreagras a sheoladh chuig an Stiúrthóir Seirbhísí, Pleanáil, Forbairt Eacnamaíochta agus Tuaithe  
All correspondence should be addressed to the Director of Services, Planning, Economic and Rural Development





## K&K Windows Ltd Proposal

Proposal No: ZKM5778R  
 Ms Paula O'Neill  
 REF = SHELTONVILLE SURGERY  
 Phone : / 040232264 0879074231

Your Sales Representative Is: JKenny  
 Phone : 087-7381133  
 Job Ref :  
 Proposal Date :  
 Printed On :23/09/2025

Item	Width	Height	Details	Diagram
AUTENTIC SLIDING SASH WINDOW FRONT Style: V2 Qty:1 White PVC Item: 1	1200	1700	SYSTEM SPECIFICATION: VSWG Handle: VSW D Handle White Handle: Thumb Turn Sash Lifts White Hinge: Std Slide Lock: Key-Locking Cam Catches White Section: VSW Small White Section: VSW Large White Glazing: Internal Unit: Double Glazed 24mm Glass: 4-16-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex Toughened: Yes	
AUTENTIC SLIDING SASH WINDOW FRONT Style: V2 Qty:1 White PVC Item: 2	1200	1700	SYSTEM SPECIFICATION: VSWG Handle: VSW D Handle White Handle: Thumb Turn Sash Lifts White Hinge: Std Slide Lock: Key-Locking Cam Catches White Section: VSW Small White Section: VSW Large White Glazing: Internal Unit: Double Glazed 24mm Glass: 4-16-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex Toughened: Yes	
AUTENTIC SLIDING SASH WINDOW FRONT Style: V2 Qty:1 White PVC Item: 3	1200	1700	SYSTEM SPECIFICATION: VSWG Handle: VSW D Handle White Handle: Thumb Turn Sash Lifts White Hinge: Std Slide Lock: Key-Locking Cam Catches White Section: VSW Small White Section: VSW Large White Glazing: Internal Unit: Double Glazed 24mm Glass: 4-16-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex Toughened: Yes	





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Printed On :23/09/2025

Item	Width	Height	Details	Diagram
AUTENTIC SLIDING SASH WINDOW FRONT Style: V2 Qty:1 White PVC Item: 4	1200	1700	SYSTEM SPECIFICATION: VSWGB Handle: VSW D Handle White Handle: Thumb Turn Sash Lifts White Hinge: Std Slide Lock: Key-Locking Cam Catches White Section: VSW Small White Section: VSW Large White Glazing: Internal Unit: Double Glazed 24mm Glass: 4-16-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex Toughened: Yes	
AUTENTIC SLIDING SASH WINDOW FRONT Style: V2 Qty:1 White PVC Item: 5	1200	1700	SYSTEM SPECIFICATION: VSWGB Handle: VSW D Handle White Handle: Thumb Turn Sash Lifts White Hinge: Std Slide Lock: Key-Locking Cam Catches White Section: VSW Small White Section: VSW Large White Glazing: Internal Unit: Double Glazed 24mm Glass: 4-16-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex Toughened: Yes	
AUTENTIC SLIDING SASH WINDOW BACK Style: V2 Qty:1 White PVC Item: 6	1200	1500	SYSTEM SPECIFICATION: VSWGB Handle: VSW D Handle White Handle: Thumb Turn Sash Lifts White Hinge: Std Slide Lock: Key-Locking Cam Catches White Section: VSW Small White Section: VSW Large White Glazing: Internal Unit: Double Glazed 24mm Glass: 4-16-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex	



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Item	Width	Height	Details	Diagram
AUTENTIC SLIDING SASH WINDOW BACK Style: V2 Qty:1 White PVC Item: 7	1200	1500	SYSTEM SPECIFICATION: VSWGB Handle: VSW D Handle White Handle: Thumb Turn Sash Lifts White Hinge: Std Slide Lock: Key-Locking Cam Catches White Section: VSW Small White Section: VSW Large White Glazing: Internal Unit: Double Glazed 24mm Glass: 4-16-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex	
AUTENTIC SLIDING SASH WINDOW BACK Style: V2 Qty:1 White PVC Item: 8	1200	1500	SYSTEM SPECIFICATION: VSWGB Handle: VSW D Handle White Handle: Thumb Turn Sash Lifts White Hinge: Std Slide Lock: Key-Locking Cam Catches White Section: VSW Small White Section: VSW Large White Glazing: Internal Unit: Double Glazed 24mm Glass: 4-16-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex	
AUTENTIC SLIDING SASH WINDOW BACK Style: V2 Qty:1 White PVC Item: 9	1200	1500	SYSTEM SPECIFICATION: VSWGB Handle: VSW D Handle White Handle: Thumb Turn Sash Lifts White Hinge: Std Slide Lock: Key-Locking Cam Catches White Section: VSW Small White Section: VSW Large White Glazing: Internal Unit: Double Glazed 24mm Glass: 4-16-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex	



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Item	Width	Height	Details	Diagram
AUTENTIC SLIDING SASH WINDOW BACK Style: V2 Qty:1 White PVC Item: 10	1200	1500	SYSTEM SPECIFICATION: VSWG Handle: VSW D Handle White Handle: Thumb Turn Sash Lifts White Hinge: Std Slide Lock: Key-Locking Cam Catches White Section: VSW Small White Section: VSW Large White Glazing: Internal Unit: Double Glazed 24mm Glass: 4-16-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex	
CASEMENT WINDOW 3RD FLOOR FRONT Style: C2AA Qty:1 White PVC Item: 11	1160	1160	SYSTEM SPECIFICATION: C70W Handle: Universal Eurostar White Hinge: Mila Friction Hinge Lock: Roto Espag Section: CAS 7581 (76mm) (Int Only) White Glazing: Internal Unit: Double Glazed 28mm* Glass: 4-20-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex	
CASEMENT WINDOW 3RD FLOOR FRONT Style: C2AA Qty:1 White PVC Item: 12	1160	1160	SYSTEM SPECIFICATION: C70W Handle: Universal Eurostar White Hinge: Mila Friction Hinge Lock: Roto Espag Section: CAS 7581 (76mm) (Int Only) White Glazing: Internal Unit: Double Glazed 28mm* Glass: 4-20-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex	





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 Proposal Date :  
 Printed On :23/09/2025

Item	Width	Height	Details	Diagram
CASEMENT WINDOW 3RD FLOOR FRONT FIRE ESCAPE WINDOW Style: C1L Qty:1 White PVC Item: 13	700	1100	SYSTEM SPECIFICATION: C70W Handle: Universal Eurostar White Hinge: Mila Friction Hinge Lock: Roto Espag Section: CAS 7581 (76mm) (Int Only) White Glazing: Internal Unit: Double Glazed 28mm* Glass: 4-20-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex	
CASEMENT WINDOW 3RD FLOOR FRONT FIRE ESCAPE WINDOW Style: C1L Qty:1 White PVC Item: 14	700	1100	SYSTEM SPECIFICATION: C70W Handle: Universal Eurostar White Hinge: Mila Friction Hinge Lock: Roto Espag Section: CAS 7581 (76mm) (Int Only) White Glazing: Internal Unit: Double Glazed 28mm* Glass: 4-20-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex	
AUTENTIC SLIDING SASH WINDOW FRONT TO LEFT Style: V2 Qty:1 White PVC Item: 15	1000	1700	SYSTEM SPECIFICATION: VSWGB Handle: VSW D Handle White Handle: Thumb Turn Sash Lifts White Hinge: Std Slide Lock: Key-Locking Cam Catches White Section: VSW Small White Section: VSW Large White Glazing: Internal Unit: Double Glazed 24mm Glass: 4-16-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex Toughened: Yes	





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Your Sales Representative Is: JKenny

Phone : 087-7381133

Job Ref :

Proposal Date :

Printed On :23/09/2025

Item	Width	Height	Details	Diagram
AUTENTIC SLIDING SASH WINDOW FRONT TO LEFT Style: V2 Qty:1 White PVC Item: 16	1000	1700	SYSTEM SPECIFICATION: VSWG Handle: VSW D Handle White Handle: Thumb Turn Sash Lifts White Hinge: Std Slide Lock: Key-Locking Cam Catches White Section: VSW Small White Section: VSW Large White Glazing: Internal Unit: Double Glazed 24mm Glass: 4-16-4 Clear 4mm Glass2: Elite 4mm Features: Georgian VSW Duplex Toughened: Yes	
COMPOSITE FRONT DOOR Style: R2BL Qty:1 White PVC Item: 17	950	2400	SYSTEM SPECIFICATION: C70W Handle: Lever/ Lever White Hinge: Resi Std Hinge Lock: Roto Lever/Lever Lk Section: Composite Door White(Open IN) Glazing: Internal Unit: Double Glazed 28mm* Glass: 4-20-4 Clear 4mm Glass2: Elite 4mm Unit: 24mm Thickness * Glass: White Georgian Solid Bevel Colour: Clear* Toughened: Yes	

Wicklow County Council  
Council Buildings  
Wicklow  
0404-20100

28/11/2025 10:31:43

Receipt No L1/0/355422

NICK BUDGE & SIOBHÁN MCCABE  
15 FERRYBANK  
ARKLOW  
CO WICKLOW

EXEMPTION CERTIFICATES	80.00
GOODS	80.00
VAT Exempt/Non-valable	

Total	80.00 EUR
-------	-----------

Tendered	
Cheque	80.00

Change	0.00
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Issued By Annmarie Ryan  
From Customer Service Hub  
Vat reg No 0015233H

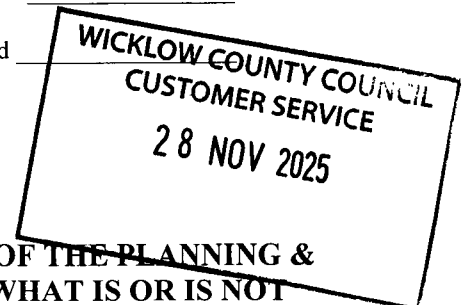


Wicklow County Council  
County Buildings  
Wicklow  
Co Wicklow  
Telephone 0404 20148  
Fax 0404 69462

Office Use Only

Date Received \_\_\_\_\_

Fee Received \_\_\_\_\_



APPLICATION FORM FOR A  
DECLARATION IN ACCORDANCE WITH SECTION 5 OF THE PLANNING &  
DEVELOPMENT ACTS 2000 (AS AMENDED) AS TO WHAT IS OR IS NOT  
DEVELOPMENT OR IS OR IS NOT EXEMPTED DEVELOPMENT

1. Applicant Details

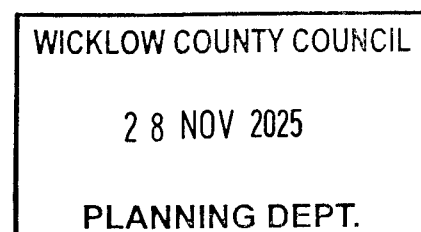
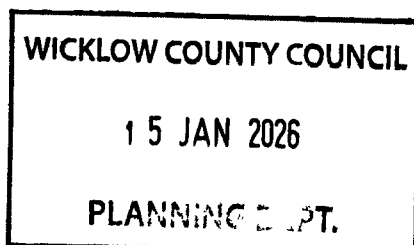
- (a) Name of applicant: NICK DUGGLE SIOBHAN MCCABE  
Address of applicant: 15 FERRYBANK ARLOW  
CO. WICKLOW

Note Phone number and email to be filled in on separate page.

2. Agents Details (Where Applicable)

- (b) Name of Agent (where applicable) \_\_\_\_\_  
Address of Agent : \_\_\_\_\_  
\_\_\_\_\_

Note Phone number and email to be filled in on separate page.



### **3. Declaration Details**

i. Location of Development subject of Declaration IS FERRYBANK  
AILLOW, CO. WICKLOW

ii. Are you the owner and/or occupier of these lands at the location under i. above ?  
Yes/No.

iii. If 'No' to ii above, please supply the Name and Address of the Owner, and or occupier \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

iv. Section 5 of the Planning and Development Act provides that : If any question arises as to what, in any particular case, is or is not development and is or is not exempted development, within the meaning of this act, any person may, on payment of the prescribed fee, request in writing from the relevant planning authority a declaration on that question. You should therefore set out the query for which you seek the Section 5 Declaration \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Additional details may be submitted by way of separate submission.*

v. Indication of the Sections of the Planning and Development Act or Planning Regulations you consider relevant to the Declaration \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Additional details may be submitted by way of separate submission.*



vi. Does the Declaration relate to a Protected Structure or is it within the curtilage of a Protected Structure ( or proposed protected structure) ? YES

vii. List of Plans, Drawings submitted with this Declaration Application  
Replacing windows on the front of the House  
as they are rotten.  
Please see attached spec. from K&K  
Windows

viii. Fee of € 80 Attached ? YES

Signed : WR gale Dated : 23/11/25

**Additional Notes :**

As a guide the minimum information requirements for the most common types of referrals under Section 5 are listed below :

A. Extension to dwelling - Class 1 Part 1 of Schedule 2

- Site Location Map
- Floor area of structure in question - whether proposed or existing.
- Floor area of all relevant structures e.g. previous extensions.
- Floor plans and elevations of relevant structures.
- Site Layout Plan showing distance to boundaries, rear garden area, adjoining dwellings/structures etc.

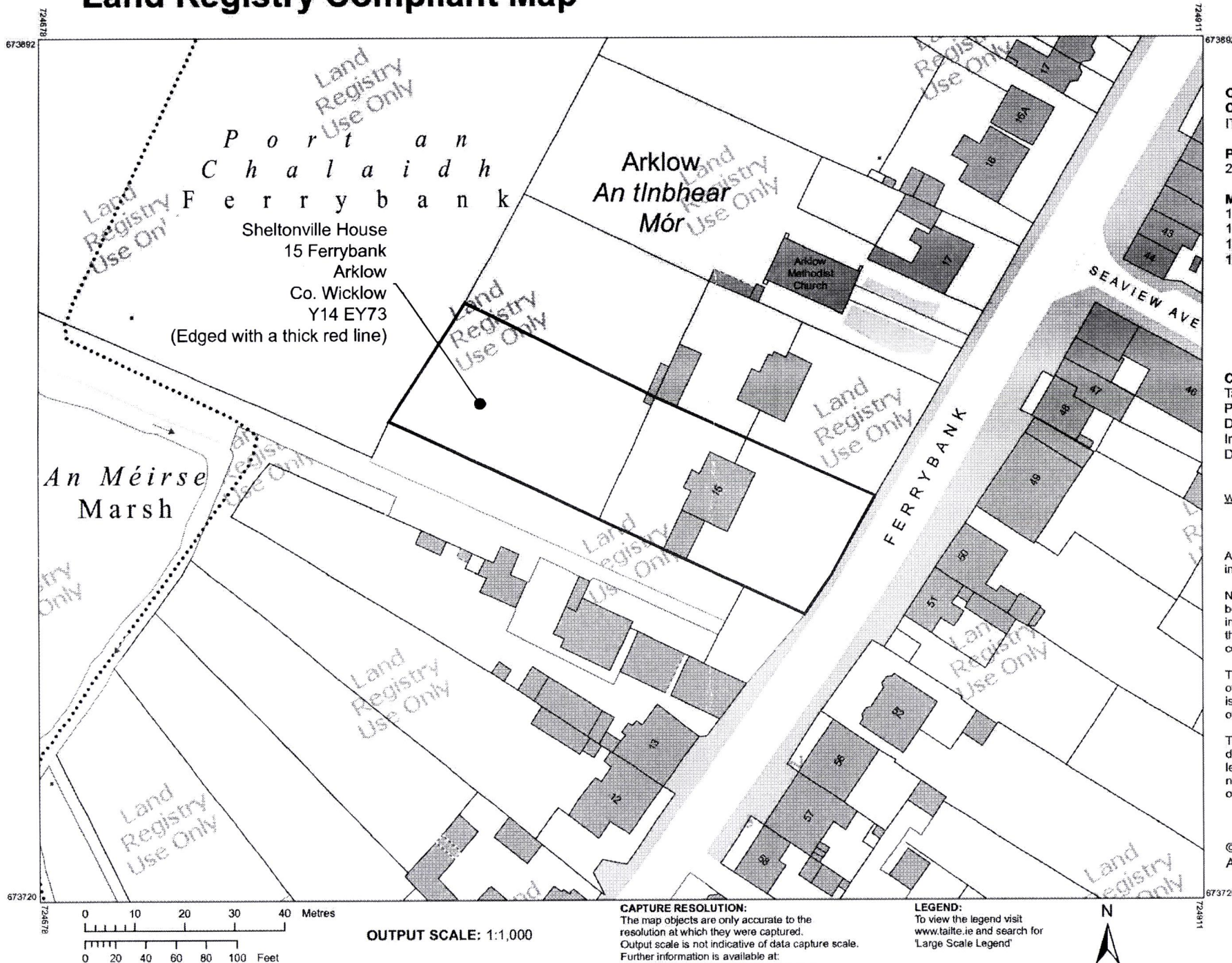
B. Land Reclamation -

The provisions of Article 8 of the Planning and Development Regulations 2001 (as amended) now applies to land reclamation, other than works to wetlands which are still

# Land Registry Compliant Map



Tailte  
Éireann



**CENTRE COORDINATES:**  
ITM 724795,673806

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